



## INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE

Near Pahuj Dam, Gwalior Road, JHANSI – 284 003 (U.P.) INDIA

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F.No. 102/Sci/PP/2019-Adm.

Dated: 16.06.2023

### OFFICE ORDER

Consequent upon the recommendation of Chairman, Higher Education Committee for completion of split Ph.D and his application dated 16-05-2023 for Study leave, the Director, ICAR-IGFRI, Jhansi has been pleased to sanction Study Leave to **Shri Arun Prajapati**, (T-3) Technical Assistant, PAR Division, ICAR-IGFRI, Jhansi for a period (3 Month 20 days) **w.e.f. 16-06-2023 to 05-10-2023** for completion of split Ph.D. from the **Bundelkhan University, Jhansi (U.P.)** on the terms/conditions laid down in the Officer order No. F. 3-97/Adm-2021 (Computer No. 126194) dated 14.06.2023.

The leave salary during the study leave to **Shri Arun Prajapati**, (T-3) Technical Assistant is subject to the condition that the amount of fellowship, if any, received by him is adjusted against the leave salary provided the amount of leave salary shall not be reduced to an amount of less than that as payable as leave salary during half pay leave as under Rule 56 of the CCS (Revised Leave) Rules 1972. The leave salary will be paid by DDO to him after satisfying the above conditions.

He has to join the Institute immediately after completing the Ph. D and its submission or **availing the study leave whichever is earlier**. On completion of study, he shall submit to the Director, ICAR-IGFRI, Jhansi as well as a copy of the same to the Establishment Section, the certificate of examination passed indicating the date of commencement and termination of course with remarks, if any, of the authority in-charge of the course of study.

The other terms and conditions for grant of study leave are subject to the orders issued from time to time by the ICAR, New Delhi.

**Shri Arun Prajapati**, (T-3) Technical Assistant is required to submit the report to the HRD unit of this Institute through his Guide/Supervisor.

On expiry of study leave **Shri Arun Prajapati**, (T-3) Technical Assistant is likely to resume duty at PAR Division, ICAR-IGFRI, Jhansi on the same post held by him at the time of proceeding on Study Leave, unless he is transferred by the IGFRI/ICAR to any other establishment/Research Institute under the Council.

He shall be relieved in the forenoon of 16/06/2023 from ICAR-IGFRI, Jhansi.

  
**Asstt. Administrative Officer**  
**(Establishment)**

#### **Distribution:**

1. **Shri Arun Prajapati**, (T-3) Technical Assistant - through proper channel
2. Chairman, HRD, ICAR-IGFRI Jhansi.
3. AAO(B&C)/DDO, AAO(Store-Physical)/AAO (Vehicle)/AAO (Purchase)/AAO (Estate) / AAO (R&L), ICAR-IGFRI, Jhansi
4. Sr. Finance & Accounts Officer, ICAR-IGFRI, Jhansi
5. PS to Head of Office, ICAR-IGFRI, Jhansi
6. I/c AKMU – for uploading at Institute's eoffice notice board and website
7. Assistant, ICAR-IGFRI, Jhansi
8. Personal file/Service Book.

**Note :** Please download the copy of said document as per requirement, as it is not being distributed separately as per Council's instructions.