



भा.कृ.अ.प. – भारतीय चरागाह एवं चारा अनुसंधान संस्थान
ICAR - INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE

निकट पहुज बाँध, ग्वालियर रोड, झाँसी (उ.प्र.) – 284003 भारत

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F.No. Transfer/HOO/2023-24(Computer No. 252269)

Dated: 28.06.2023

OFFICE ORDER

In supersession of all the previous orders, the Director, ICAR-IGFRI, Jhansi has been pleased to allotted additional duties/responsibilities to the following Officers :

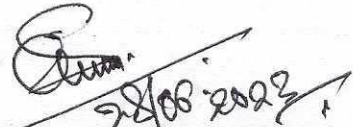
S. No.	Name	Designation	Additional duties/responsibilities
1.	Sh. Firoz Khan	CAO(SG)/Head of Office	Nodal Officer CPGRAM
2.	Sh. Harjeet Singh Yadav	AAO	I/c Head of Office in absence of regular CAO(SG)/HOO
3.	Sh. Sanjay Kumar Rajak,	AAO	I/c Finance Head in absence of regular Sr. F&AO
4.	Sh. Jagdish Prasad	Private Secretary	I/c Establishment in absence of regular AAO (Establishment) as link officer.
5.	Sh. Kapil Kumar	ACTO	Horticulture activities and Cleaning works of All Campus of IGFRI, Jhansi and He will report to CAO(SG)/HOO.
6.	Sh. Uttam Singh Verma	Tech. Asstt.	His additional duties/responsibilities of Horticulture activities and cleaning works etc. assigned as per Order vide No. 01(III)/WorkAllot./2016-18 Dtd. 31.05.2023 withdrawn from him.

The concerned officers will perform the above additional duties/responsibilities in addition to his own and existing duties & responsibilities without payment of any extra remuneration.

The above duties/responsibilities will be effective from the date of issue this office order.

This issues with the approval of the Director, ICAR-IGFRI, Jhansi.

Chief Administrative Officer (SG)/Head of Office



FIROZ KHAN

Chief Adm. Officer (SG)/Director
Indian Grassland And Fodder Research Institute, Jhansi

Distribution :

1. All concerned
2. I/c AKMU- for uploading at Institute's E-office notice board and website of IGFRI.
3. Assistant Director's Cell, ICAR-IGFRI, Jhansi.
4. Personal File of all concerned.

Note: Please download the copy of said document as per requirement. As it is not being distributed separately as per Council's instructions.