

**INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE
JHANSI - 284 003 (U.P.), INDIA**

No. F. :

Date :

Adjustment Amount of Contingent Advance for Rs. (Advance drawn for the
.)

1. Sanction Order No. & Date : No. F.:
Dated:
2. Amount drawn Rs. & received : Rs. received on dated
on dated (Vide Voucher No. dated)
3. Paid to : 1. M/S
2. M/S
4. Invoice/Cash Memo No. dated : 1.
and Amount 2.
5. Other charges paid :
6. Net amount paid : Rs.
7. Balance : Rs.

Encl.: All Invoice/Cash Memo is mentioned in column number four

Asstt. Administrative Officer (Store)/Indenter

Copy to:

1. Asstt. Administrative Officer (Store), IGFRI, Jhansi
2. Bill & Cash Section, IGFRI, Jhansi
3. Audit & Account Section, IGFRI, Jhansi
4. Concerned File

**INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE,
JHANSI - 284 003 (U.P.), INDIA**

No. F.:

Date :

FINAL ADJUSTMENT BILL

Advance drawn vide sanction order No. _____ dated _____

Amount paid to the **1. M/S** _____ **2. M/S** _____

towards the **purchase of** _____

As per the receipt No _____ dated _____ for

Rs. _____ .

Balance :

(Rupees Nil Only)

Adjustment under the Head of Account :

Certified that the expenditure has been incurred for bonafide official purpose only.

Asstt. Administrative Officer (Store)/ Indenter

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3. Audit & Account Section, IGFRI, Jhansi
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