

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	21-09-2021 10:00:00
<b>Bid Opening Date/Time</b>	21-09-2021 10:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	70 (Days)
<b>Ministry/State Name</b>	Ministry Of Agriculture And Farmers Welfare
<b>Department Name</b>	Department Of Agricultural Research And Education (dare)
<b>Organisation Name</b>	Indian Council Of Agricultural Research (icar)
<b>Office Name</b>	Indian Grassland And Fodder Research Institute
<b>Item Category</b>	Manpower Outsourcing Services - Minimum wage - Unskilled; Others; As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938 , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Others; As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938 , Manpower Outsourcing Services - Minimum wage - Skilled; Others; As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938
<b>Contract Period</b>	1 Year(s)
<b>Minimum Average Annual Turnover of the Bidder</b>	175 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>SHG Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No

<b>Bid Details</b>	
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	36033036
<b>Evaluation Method</b>	Total value wise evaluation

#### **EMD Detail**

Required	No
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#### **ePBG Detail**

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### **Beneficiary:**

Director, ICAR-IGFRI, Jhansi  
 Indian Grassland And Fodder Research Institute, Department of Agricultural Research and Education (DARE),  
 Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare  
 (Icar Unit Igfri, Jhansi)

#### **Splitting**

Bid splitting not applied.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Additional Qualification/Data Required**

**Annual turnover Required by Buyer in Crores:**175 Lakh (One Crore Seventy Five Lakh only)

**The Bidder should have executed at least X No. projects with contract value not less than yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**The Bidder Executed atleast 3 No. Projects With Contract Value Not Less Than100 Lakh For Each Contract Of Providing Manpower Services To Central/ State Govt Dept./ PSU/Autonomous Bodies in last 3 F.Y.

**The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:**The Bidder Should Have Executed At Least 3 No. Projects With Supply Of min100 No.Manpower In Each Contract Of Providing Manpower Services To Central/ State Government Departments/ Public Sector Undertakings/Autonomous Bodies In Last 3 Financial Year

**Geographic Presence: Office registration certificate:**After awarding of contract office of the firm must be located at Jhansi.

**Scope of work & Job description:**[1631095041.pdf](#)

**Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; As Per Gazette Of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938 ( 150 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Educational Qualification	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Specialization	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	
Title for Optional Allowances 1	0
Title for Optional Allowances 2	0

Specification	Values
Title for Optional Allowances 3	0
Designation	

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Raj Kumar Nayak	284003, ICAR-Indian Grassland and Fodder Research Institute, Gwalior Road, Near Pahuj Dam, Jhansi - 284003 (UP)	150	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 375</li> <li>• Provident Fund (INR per day) : 45</li> <li>• ELDI (INR per day) : 1.87</li> <li>• ESI (INR per day) : 12.18</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 1.87</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Others; As Per Gazette Of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938 ( 50 )**

#### Technical Specifications

Specification	Values
<b>Core</b>	
Skill Category	Semi-skilled

<b>Specification</b>	<b>Values</b>
Type of Function	Others
List of Profiles	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Educational Qualification	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Specialization	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	
Title for Optional Allowances 1	0
Designation	
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0

#### **Additional Specification Documents**

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#### **Consignees/Reporting Officer and Quantity**

<b>S.No.</b>	<b>Consignee/Reporting Officer</b>	<b>Address</b>	<b>Number of Resources to be hired</b>	<b>Additional Requirement</b>

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Raj Kumar Nayak	284003, ICAR-Indian Grassland and Fodder Research Institute, Gwalior Road, Near Pahuj Dam, Jhansi - 284003 (UP)	50	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 413</li> <li>• Provident Fund (INR per day) : 49.56</li> <li>• ELDI (INR per day) : 2.06</li> <li>• ESI (INR per day) : 13.42</li> <li>• Bonus (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 2.06</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; As Per Gazette Of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938 ( 50 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others
List of Profiles	As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938
Educational Qualification	As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938
Specialization	As per Gazette of India EXTRAORDINARY PART II Section 3 Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017 PAUSA 29 1938
Post Graduation	Not Required

Specification	Values
Specialization for PG	Not Applicable , As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
Experience	As per Gazette of India EXTRAORDINARY PART IISection 3Subsection ii No 173 NEW DELHI THURSDAY JANUARY 19 2017PAUSA 29 1938
State	NA
Zipcode	NA
District	NA
<b>Addon(s)</b>	
<b>Additional Details</b>	
Title for Optional Allowances 1	0
Designation	
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0

#### Additional Specification Documents

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#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of Resources to be hired	Additional Requirement
1	Raj Kumar Nayak	284003,ICAR-Indian Grassland and Fodder Research Institute, Gwalior Road, Near Pahuj Dam, Jhansi - 284003 (UP)	50	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 449</li> <li>• Bonus (INR per day) : 0</li> <li>• ELDI (INR per day) : 2.24</li> <li>• EPF Admin Charge (INR per day) : 2.24</li> <li>• ESI (INR per day) : 14.59</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 53.88</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

## Buyer Added Bid Specific Additional Terms and Conditions

### 1. Buyer Added text based ATC clauses

**1. Categories of workers for Agriculture defined at Notification of Ministry of Labour and Employment in the Gazette of India EXTRAORDINARY PART II—Section 3—Sub-section (ii) No. 173 NEW DELHI, THURSDAY, JANUARY 19, 2017/PAUSA 29, 1938 from page number 1 to 5 in Hindi and page number 5 to 8 in English. However the rates of wages and VDA will be changed as per GOI, Ministry of Labour and Employment office of the Chief Labour Commissioner (C) New Delhi time to time and state Govt. whichever is higher.**

**2. Consignee: Sh. Raj Kumar Nayak, AAO (Str.Phy.) shown as consignee whereas Dr. Avinash Chandra, Farm Manager, ICAR-IGFRI, Jhansi (Mob. No. 9454863146) is the consignee for this contract.**

**3. The Firm has to quote only the Service Charges per person per day in Rupees to be levied by them for providing the services in the financial bid part and upload it separately. Service Charge shall be the primary criteria for selecting the firm. Bidders quoting any amount less than Rupee 10/- (Rupees Ten only) as service charges per person per day will not be considered and will be rejected. No change/revision whatsoever in service charges once quoted shall be admissible during the tenure of tender /ARC, as extended time to time, under any circumstances.**

**Annual Rate Contract will be awarded to the lowest bidder (L1) on the basis of total lowest service charges quoted (not less than 10 Rupee). The Contract will be awarded to L1 on Totality basis.**



2. Buyer uploaded ATC document [Click here to view the file.](#)
3. Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address ICAR Indian Grassland and fodder research institute Near Pahuj Dam Gwalior Road Jhansi- 284003 (U.P.).
4. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
5. Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).
6. **OPTIONAL SITE VISIT:**
  1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder. Nil
  2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.
  3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.
7. **PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
8. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of ICAR Unit IGRI, Jhansi payable at SBI Karari, Jhansi. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws.

**---Thank You---**